



### Consultation Fee Agreement – 195.00

Before a client signs a continuing fee agreement, Ms. Brinks offers you a reduced fee initial consultation for \$195.00 so you can decide if you would like to proceed with your legal problem without making a significant financial commitment. Ms. Brinks' normal hourly rate is \$325.00 an hour. This one time consultation will help you understand the issues involved and the probable cost of retaining the firm, whether you would like to continue on your own to handle the matter or if the situation is suitable for a contingent fee or blended fee arrangement. If you would like to set up a consultation, please follow the steps below:

Step #1 - Organize all your paperwork in order by date. Write out the problem and give the names of the involved parties, all potential witnesses (good or bad), and what you think that they will say. Write down your version of what happened. On top of the page with your version put "THIS DOCUMENT WAS PREPARED FOR REVIEW BY AN ATTORNEY - IT SHOULD NOT BE COPIED BECAUSE IT IS CONFIDENTIAL". If there are deadlines involved, highlight them.

Step #2 - Mail or Federal Express the material, along with a check in the amount of \$195.00 made payable to Brinks Law Firm to: Brinks Law Firm 4649 N. Breton Court, Suite C, SE, Kentwood, MI 49508.

Step #3 - Call Ms. Brinks (616.881.9860) to set up a telephone conference or a visit at a mutually convenient location within ten business days of the day that the material is sent to our office. Ms. Brinks will review all the material. We may ask a legal assistant to get some additional information from you, so include your mailing address, your daytime and evening telephone numbers and your e-mail address. Do not use a work e-mail or work telephone because we cannot assume it is protected by attorney/client privilege.

Step #4 – At the consultation, you will receive Ms. Brinks' advice about your problem and then you will receive a letter or memo summarizing that advice. This will include a candid opinion of whether you should hire an attorney to pursue the matter further and what type of fee agreement would be applicable if you would like to hire the Brinks Law Firm. You have no further obligation to proceed with retention of the firm after this meeting. You should always seek a second opinion from another attorney if you have remaining concerns after your consultation. All cases have time limits, so do not delay in getting that opinion.

If you wish to hire Brinks Law Firm and the firm agrees to take your case after the consultation, an attorney-client relationship will be established by means of a written agreement at the hourly rates set forth above or by means of another fee agreement. If you would like a consultation with our law firm, please sign and return a copy of this form along with your check and all relevant documents.

I HAVE READ THIS CONTRACT FOR LEGAL SERVICES  
AND UNDERSTAND AND AGREE TO THE TERMS SET  
FORTH IN IT

Dated: \_\_\_\_\_